

**BRITANNIA WOODS COMMUNITY
SERVICES**

FINANCIAL STATEMENTS

DECEMBER 31, 2025

Independent Auditor's Report

Statement of Financial Position

Statement of Revenue and Expenditures and Net Assets

Statement of Cash Flows

Notes to the Financial Statements



CHARTERED
PROFESSIONAL
ACCOUNTANTS

KELLY HUIBERS McNEELY

PROFESSIONAL CORPORATION

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Britannia Woods Community Services

Qualified Opinion

We have audited the accompanying financial statements of Britannia Woods Community Services ("the Organization"), which comprise the statement of financial position as at December 31, 2025, and the statements of revenue and expenditures and net assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2025, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

In common with many not-for-profit organizations, the Organization derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Organization. Therefore, we were not able to determine whether any adjustments might be necessary to revenue, net revenue, and cash flows from operations for the years ended December 31, 2025 and 2024, current assets as at December 31, 2025 and 2024, and net assets as at the beginning and the end of the years ended December 31, 2025 and 2024. Our audit opinion on the financial statements for the year ended December 31, 2024 was also qualified because of the possible effects of this limitation in scope.

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Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, Management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Kelly Huibers McNeely
Professional Corporation

Stittsville, Ontario
May 29, 2026

Authorized to practise public accounting by
The Chartered Professional Accountants of Ontario

BRITANNIA WOODS COMMUNITY SERVICES

STATEMENT OF FINANCIAL POSITION

As at December 31, 2025

	2025	2024
ASSETS		
CURRENT ASSETS		
Cash	\$ 526,520	\$ 296,902
Short-term investments	203,176	311,283
Accounts receivable	120,601	84,649
Prepaid expenses	<u>17,230</u>	<u>33,963</u>
	867,527	726,797
CAPITAL ASSETS (note 3)	80,757	41,463
	\$ 948,284	\$ 768,260
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 148,692	\$ 68,359
Deferred contributions (note 4)	<u>428,049</u>	<u>301,266</u>
	576,741	369,625
DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS (note 5)	<u>44,425</u>	<u>37,546</u>
	<u>621,166</u>	<u>407,171</u>
NET ASSETS		
Unrestricted	127,118	261,089
Internally restricted	<u>200,000</u>	<u>100,000</u>
	327,118	361,089
	\$ 948,284	\$ 768,260

Approved by the Board

Approved by the Board

The accompanying notes are an integral part of these financial statements.

BRITANNIA WOODS COMMUNITY SERVICES

STATEMENT OF REVENUE AND EXPENDITURES AND NET ASSETS

For the year ended December 31, 2025

	2025	2024
REVENUE		
Municipal funding	\$ 509,740	\$ 439,176
Provincial funding	773,817	735,694
Federal funding	344,887	190,875
Donations	126,585	112,237
Grants	679,966	529,788
Specific funding	142,335	235,482
Amortization of deferred contributions related to capital assets (note 5)	<u>45,310</u>	<u>35,102</u>
	<u>2,622,640</u>	<u>2,278,354</u>
EXPENDITURES		
Advertising and promotion	2,673	2,114
After school program staffing	3,784	-
Amortization	53,907	35,102
Insurance	7,183	5,996
Office expenses	52,633	43,501
Professional fees	70,417	50,576
Programs	646,851	560,860
Wages and benefits	<u>1,819,163</u>	<u>1,578,644</u>
	<u>2,656,611</u>	<u>2,276,793</u>
NET REVENUE (EXPENDITURES)	(33,971)	1,561
NET ASSETS - BEGINNING OF YEAR	361,089	359,528
NET ASSETS - END OF YEAR	<u>\$ 327,118</u>	<u>\$ 361,089</u>

The accompanying notes are an integral part of these financial statements.

BRITANNIA WOODS COMMUNITY SERVICES

STATEMENT OF CASH FLOWS

For the year ended December 31, 2025

	2025	2024
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Net revenue (expenditures)	\$ (33,971)	\$ 1,561
Items not affecting cash:		
Amortization	53,907	35,102
Amortization of deferred contributions related to capital assets	(45,310)	(35,102)
Net change in non-cash working capital items:		
Accounts receivable	(35,952)	(25,073)
Prepaid expenses	16,733	(20,463)
Accounts payable and accrued liabilities	80,333	10,754
Deferred contributions	<u>126,783</u>	<u>(20,614)</u>
	<u>162,523</u>	<u>(53,835)</u>
INVESTING ACTIVITIES		
Proceeds (purchase) of short-term investments	108,107	(311,283)
Purchase of capital assets	<u>(93,201)</u>	<u>(40,649)</u>
	<u>14,906</u>	<u>(351,932)</u>
FINANCING ACTIVITIES		
Increase in deferred contributions related to capital assets	<u>52,189</u>	<u>40,649</u>
NET CHANGE IN CASH	229,618	(365,118)
CASH - BEGINNING OF YEAR	296,902	662,020
CASH - END OF YEAR	<u>\$ 526,520</u>	<u>\$ 296,902</u>

The accompanying notes are an integral part of these financial statements.

BRITANNIA WOODS COMMUNITY SERVICES

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2025

1. NATURE OF ORGANIZATION

The Britannia Woods Community Services ("the Organization") is incorporated without share capital and has been providing community driven programs, services and resources that assist low income individuals and families since 1978. As a registered charity, the Organization is exempt from income taxes.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. The principal accounting policies of the Organization are summarized as follows:

Revenue Recognition

The Organization follows the deferral method of accounting for contributions.

Unrestricted funding, grants and donations are recognized as revenue in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted funding, grants and donations are recorded as deferred contributions and recognized in the year to which they pertain and/or when the underlying restriction has been met.

Contributed Services

Volunteers contribute many hours per year to assist the Organization in carrying out its activities. These contributed services have not been recognized in the financial statements.

Short-term Investments

The Organization has fixed income investments that are accounted for at cost including interest accrued to date.

Capital Assets

Capital assets are recorded at cost. Amortization on current purchases including computers and furniture and fixtures is provided on a straight-line basis over 3 years. Leaseholds are amortized over the life the lease. When capital assets are disposed of, the related gain or loss is included in current operations.

BRITANNIA WOODS COMMUNITY SERVICES

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2025

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Deferred Contributions Related to Capital Assets

Government grants received for capital assets are amortized on the same basis as the capital assets for which the funding was received and recognized as revenue in that year.

Internally Restricted Net Assets

The Organization, in January 2013, adopted a policy to restrict net assets equal to a minimum of one month of operations as a reserve fund to allow for a continuation of operations for a period of time should funding not be available. During the year, \$100,000 (2024 - \$nil) was transferred.

Accounting Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires Management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from these estimates.

3. CAPITAL ASSETS

			2025	2024
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Computer equipment	\$ 177,517	\$ 152,617	\$ 24,900	\$ 38,877
Furniture and fixtures	89,574	64,159	25,415	2,586
Leasehold improvements	38,052	7,610	30,442	-
	\$ 305,143	\$ 224,386	\$ 80,757	\$ 41,463

BRITANNIA WOODS COMMUNITY SERVICES

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2025

4. DEFERRED CONTRIBUTIONS

	2024	Received	Disbursed	2025
Government of Ontario -				
Stop Now and Plan (SNAP)	\$ -	\$ 488,060	\$ 487,779	\$ 281
Student and Family Advocate Initiative (SFA)	8,475	150,000	156,282	2,193
Beyond Boundaries	4,100	125,656	129,756	-
Federal -				
Youth in Tech ESDC	-	233,734	233,734	-
Heritage Canada (Federal)	12,247	67,379	79,626	-
Summer Programs	-	31,527	31,527	-
City of Ottawa				
Core unallocated	-	169,552	169,552	-
Ottawa Coalition of Community Housing (OCCH) Youth Program	-	142,786	89,935	52,851
Community Safety and Well-Being Fund	40,573	84,613	90,999	34,187
Family Capacity Initiative (FCA)	-	75,000	75,000	-
Trillium -				
Empower'em	5,830	106,800	50,950	61,680
Maama Circle	16,908	18,287	35,195	-
Circle Support for Success	45,243	51,463	96,706	-
Black Youth Design Hub (BYDH)	55,075	100,001	113,840	41,236
Youth Engagement and Community Outreach (YECO)	21,515	77,600	69,002	30,113
Make It Club	25,000	25,000	42,000	8,000
Brilliant Voices	-	45,000	45,000	-
Local Population Health	-	14,500	14,500	-
Food Pantry	12,000	63,581	75,581	-
Parent's Lifeline (Pleo)	31,919	-	31,919	-
Black Racialized Individuals Support Channel (BRISC)	-	50,000	50,000	-
Counselling Connect (BRISC)	-	92,792	78,740	14,052
Adult & Tenant Circle	-	4,600	4,600	-
Support Black Canadian Communities Initiative (SBCCI)	-	26,686	26,686	-
After 4 United Way (OCCH)	18,174	99,513	93,830	23,857
United Way Capacity Building (OCCH)	-	24,000	24,000	-
City Youth Initiative	-	180,482	38,424	142,058
OCCH - General	4,207	104,527	99,393	9,341
CH - Ladan	-	3,000	-	3,000
OCF Tech Grant	-	5,200	-	5,200
	\$ 301,266	\$ 2,661,339	\$ 2,534,556	\$ 428,049

BRITANNIA WOODS COMMUNITY SERVICES

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2025

5. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

	2025	2024
Balance - beginning of year	\$ 37,546	\$ 31,999
Contributions received	<u>52,189</u>	<u>40,649</u>
	89,735	72,648
Amortization	(45,310)	(35,102)
Balance - end of year	<u>\$ 44,425</u>	<u>\$ 37,546</u>

6. COMMITMENT

The Organization has entered into a real estate lease agreement for the period April 1, 2025 to March 31, 2030. The leasing cost includes a minimum rent of \$16.50 per square foot in year one (\$35,096 per annum, including applicable taxes), with an annual \$1 increase per square foot per annum, plus variable operating costs (i.e. common facilities cleaning, utilities, insurance and taxes) associated with the space and an administration fee. There is an option to extend for a further 5 years at the end of the first term.

7. CONTINGENT LIABILITIES

Certain program revenues, grants and subsidies of the Organization are subject to conditions regarding the expenditures of the funds. The Organization's accounting records are subject to audit by funding agencies to identify instances, if any, in which the amounts charged to projects have not complied with the agreed terms and conditions, and which, therefore, would be refundable to the funding agency. Any potential adjustments to the financial statements as a result of these audits will be recorded in the future period in which they become known. Any payments made will be recorded to reduce other revenues.

8. FINANCIAL INSTRUMENTS

The carrying values of cash, short-term investments, accounts receivable, and accounts payable and accrued liabilities approximate their fair values due to their short terms to maturity.

At year end, the Organization's short-term investments consist of a guaranteed investment certificate that matures August 2026 with an annual interest rate of 3.1%.